

2008 LSAG Convention Registration Schedule and Instructions

Registration Schedule:

10 days after Club Shows	Judged Show Winners Report – to Carol Martin
February 15 th	Final version of all Registration Materials received from Nancy Lee by Club Presidents.
April 21st	All Registration, Artist Listing Sheets, Summary Forms and fees <u>received</u> by NAG from all clubs.
May 23 th	Registration check-in Friday – 4:00 to 8:00 PM
May 23 th	Jerry Yarnell Demonstration Friday – 7:30 to 9:30 PM
May 24 th	Registration check-in Saturday - 8:00 to 10:00 AM Demonstrations 9:00 to 11:30 AM

Notes on Using Registration Forms

By April 21st the 2008 Convention Registration Forms for your club should be received by:

Barbara Haviland
6161 Madison St
Groves, TX 77619

If you have questions about registration call **Barbara Haviland, 409-962-1681 or Joyce Kelm, 281-346-1454.**

Judged Show Winners Report

- This report is due within **10 days after each club show**. Reports of winners in April 2008 shows **must be received by April 10th to be eligible for the 2008 Convention**. Reports of winners received after April 10th will be held over for the 2009 convention.
- Be sure to show the artist's Home Club. Please show the Artist Division and Art Category for your "Best of Show" and "Best Floral" and all of your winners. Please show the age/grade level for School Students.

Artist Registration Form For LSAG Members [White]

- Several clubs are passing the Convention Registration Forms out to ribbon winners at their shows.
- Submit a **separate form** for each member registering, **including members attending only**, i.e. without artwork entries. If a member does not have a bona fide Artist Division, write "None" in the Artist Division blank.
- Note: This year, we will use a combined registration form for Guests. Guests will register through one of the LSAG local leagues and use the same form as the artists who are entering artwork. We hope to simplify things by adding this new procedure.
- Enclosed are 3 white LSAG Convention Artist Registration Forms containing your own club information [who to mail to, due date, etc.]. Please make as many copies as your club will need. The form is "White" to make copying easier.
- Members who wish to offer their art for sale should include the selling price on their entry forms. The price you put on the piece must be the **Total Price** (rounded to the **nearest \$5**) including the sales tax. If the price is not shown, it will be blank on the name card of the piece in the exhibit.
- A **full registration fee** must be paid to attend **any** of the convention activities or functions. The Full Registration Fee is **\$28.00**. The Registration Fee if not attending but entering an artwork is **\$10.00** for Adults and **\$5** for School Students. This is in addition to an Art Entry Fee of **\$7.00** for each artwork entered. Exception: The public and invited guests may visit the exhibit after 2:00 PM without paying a Registration Fee.
- Be sure to fill in the line on the registration form labeled "Your Home Club". Members who belong to more than one LSAG club should indicate the club they want printed on their convention Name Tag and where you will be seated at the banquet. If more than one club is shown, we will use the first club listed.
- **UNTITLED entries will not be accepted.**

- The Registration Form has spaces for three entries. Use additional copies if additional space is needed.

Guest Registration Form For Non-LSAG Club Members [NOW COMBINED INTO THE ARTIST REGISTRATION FORM]

- This form has been combined into the Artist Registration form. If a guest wishes to register for the demonstrations and luncheon, then the guest should use the same form that the artists who are entering artwork use. The local league form that you use to register as a guest will determine where you will be seated at the luncheon. This is the procedure to use for Guests who are not members of an LSAG League as well. A registration fee is required for any attendance and/or participation in the convention. The Guest Registration Fee is **\$28.00**, which includes the luncheon, all demonstrations, the exhibit and a guest information packet.

Convention Artist Listing Sheet [White]

- See the enclosed Sample Format.
- This format is similar to the format used in previous years. Note that the first line of information is about the Artist. The next lines are information about the Art Entries.
- Note that Framed Size is “**Height x Width**” (rounded to inches). For three dimensional art, please include the “**Height x Width x Depth**”
- Please show the **Total Price** (rounded to the nearest \$5 and including the sales tax) for entries that are being offered for sale.
- Total Fees are the total of Convention and Art Entry Fees for the registrant.
- It is important to show the Club where ribbon was won to assist in resolving any eligibility issues that arise.
- The individual clubs are responsible for assuring the entries are in the proper Artist Division and for resolving any discrepancies or errors in the members’ registration forms. Most of the problems should emerge and be resolved during the preparation of the Artist Listing Sheet.
- Note the next to last entry on the Sample Format is for an LSAG club member who is attending the convention but not entering any artwork.
- Note the last entry on the Sample Format is for a “guest” who does not belong to an LSAG club.

Summary Sheet [Green]

- This year, do not send the individual artist’s checks, instead write a **single check** to LSAG for the total of all the registration fees from your club.
- The other items to be filled in on this form should be self-explanatory.

Raffle Tickets and Information

In an effort to help with the convention expenses and also to earn a little money so that we can buy a laptop computer that can be used during the year by some of our volunteer workers, we have organized a convention raffle. We will raffle 3 original paintings by 3 of our best artists, Lesley Humphrey, Marty Hatcher, and Nellie Kress. Information about that raffle is included in this packet on 4 pages of cover grade paper. The drawing will be held at the convention luncheon. The winner does not have to be present to win! We are also including about 102 raffle tickets. Our hope is that you can sell the raffle tickets to your local league members or to acquaintances. The cost for the tickets is \$2.00 per ticket or \$10.00 for 6 tickets. When you have sold as many as you are able, please **return the ticket stubs and a check made out to the Lone Star Art Guild** for the amount that you were able to sell. Return these to: **Nancy Lee, 1935 Creekshire Drive, Sugar Land, Texas 77478**

Good luck!