

SHOW LOCATION 16160 City Walk (Candle House) & 16029 City Walk (Learning Express)
 Sugar Land Town Center, Sugar Land

IMPORTANT DATES& TIME:

10/16/09	5:00 pm	Application Deadline
11/6/09	2:00 pm – 7:00 pm	Art Check In
11/7/09	7:00 am to 8:00 am	Art Check In
	9:30 am to 12:30 pm	Judging
	2:00 pm to 2:30 pm	Award Presentation
	2:30 pm to 9:00 pm	Open to Public
11/8/09 to 11/14/09	As published	Open to Public
11/15/09	2:00 pm – 3:00 pm	Breakdown

**No late registration. No exceptions.
 No walk-in registration. No exceptions**
MAIL APPLICATION & CHECK TO:
 SLAA SHOW
 c/o Debra Jan Hall
 9918 Caleb Way
 Missouri City TX 77459

Last Name _____ First Name _____

Address _____ City _____ ST _____ Zip _____

Phone _____ Email _____ Home Club _____

Divisions:		Categories:	
<input type="checkbox"/> I Professional	STUDENTS (K-12)	A – Oil / Acrylic	E -- Photography
<input type="checkbox"/> II Semi-Professional	<input type="checkbox"/> VH High School	B – Watercolor / Acrylic	F -- Jewelry / Sculpture
<input type="checkbox"/> III Non-Professional	<input type="checkbox"/> VM Middle School	C – Pastel / Drawing	G – Pottery / Porcelain
<input type="checkbox"/> IV Adult Student	<input type="checkbox"/> VE Elementary	D – Abstract Experimental	

STATEMENT OF LIABILITY: The undersigned individual hereby agrees to save, indemnify and hold harmless; Sugar Land Area Artists, Sugar Land Town Square, Lone Star Art Guild (LSAG) and all such parties, officers, and employees from and against any and all claims of liability, judgments, or demands including those arising from injuries to or death of persons and damage to Property (artwork and display items), or other losses, damage or expense of any nature assigned directly or indirectly out of or related participation in the show and sale.

I have read, understand and complied with the Lone Star Art Guild (LSAG) rules. This artwork is original and solely my work. Artwork will remain on display for the entire show and will be picked up only at the allotted time. All work must be dry, wired to hang (finished edges or matted and framed – 2D, for a professional finish) or a 3D base may be provided. Artwork not ready to display as described herein will not be accepted.

I understand that this is a ten (10) day art show and no art can be removed until 11-15-2009 unless it is purchased. I further authorize SLAA to accept check payments on my behalf with 2 forms of identification, one of which must have be a picture. In accepting check payments, I indemnify and hold harmless all parties for any returned check payments. I agree that sales tax is to be collected at the point of sale and that I am 100% responsible for paying the Comptroller any amount due; therefore, I indemnify SLAA for any liability.

My signature accepts that I agree to all the terms and conditions listed above.

Signed _____ Date _____

	1 – 3 Entries	Each Add'l Entry	Standard Entry Count	Over Sized or 3-D Entry Count	Amount Due Checks Only
SLAA Members (Dues must be current)	\$25	\$10			\$
LSAG Members	\$35	\$15			\$
Non-Members	\$60	\$30			\$
Students (K-12)	\$5 each	\$5			\$
			TOTAL DUE:		\$

Over Sized Entry – Art that is WIDER than 32” (outside dimensions) MUST HAVE AN EASEL or it will not be shown/submitted. (SLAA art panels are 36” wide.) No refunds. No exceptions.

All art must be listed at the time of registration. No additional art will be accepted at Art Check-In.

The registration form, instruction page with Artist Tags, payment, and any outstanding membership dues are to be sent to SLAA to complete the registration package. If dues are not current your registration will be rejected.



INSTRUCTIONS FOR ARTIST'S TAGS

The entry deadline is October 16, 2009.
No late registrations or walk-ins will be accepted at the Show.
Dues must be current or your registration will be rejected.

The ARTIST is to complete the **Artist's Tags** COLUMN "A" with COLUMN "B" as a duplicate for each entry and return it INTACT to the registrar. The REGISTRAR will then assign duplicate numbers to each column.

All art must be listed at the time of registration. No additional art will be accepted at Art Check-In.

Column A

Column B

Reg # _____				Home Club: _____			
Artist: _____				Price: \$ _____			
Title: _____							
Division: _____		Category _____		Medium _____			
FRAMED OR OUTSIDE DIMENSION							
Height	Width	Depth	Bring easel Yes > 32"	Height	Width	Depth	Bring easel Yes > 32"

Reg # _____				Home Club: _____			
Artist: _____				Price: \$ _____			
Title: _____							
Division: _____		Category _____		Medium _____			
FRAMED OR OUTSIDE DIMENSION							
Height	Width	Depth	Bring easel Yes > 32"	Height	Width	Depth	Bring easel Yes > 32"

Reg # _____				Home Club: _____			
Artist: _____				Price: \$ _____			
Title: _____							
Division: _____		Category _____		Medium _____			
FRAMED OR OUTSIDE DIMENSION							
Height	Width	Depth	Bring easel Yes > 32"	Height	Width	Depth	Bring easel Yes > 32"

- Mail
1. Your Registration Form,
 2. Artist Tags A & B
 3. Personal check for fees payable to Sugar Land Area Artists

To: Debra Jan Hall SHOW REGISTRATION 9918 Caleb Way, Missouri City, TX 77459

SLAA Sugar Land Area Artists Show Guidelines & Rules

READ CAREFULLY TO AVOID BEING DISQUALIFIED.

1. **All entries must be ORIGINAL ARTWORK. To qualify as an “Original Artwork” it must be the end result of the submitting artist’s ORIGINAL CONCEPT, DESIGN AND EFFORT;** i.e., artwork in which only the creating artist physically integrates and/or manipulates every component of his/her original concept & design. Teachers, friends, critics, etc. may give verbal assistance but may not physically work on the artwork being submitted for competition. Artwork created in, or as the result of a workshop, will only qualify if the workshop adopts your idea (**that’s your original concept**), and you do the workshop set-up (**that’s your effort**) using your model (or object) to be painted, sculpted, etc. (**that’s your original design**). In this case, your finished artwork would qualify for competition in the LSAG; however, no other class member’s personal effort to reproduce a rendition of your original concept and design would qualify.
2. Photographs, pictures and existing artwork are in the same category as teachers, friends, critics, etc. These resources may be used for reference only. **COPIES of existing art or artwork made by using another artist’s concept and design do not qualify for entering a SLAA show.**
3. Once an artwork has won a First Place ribbon or Best of Show/Best Floral in an SLAA (or LSAG affiliated club) show during the year, it is eligible for the LSAG Convention and MAY NOT be entered in another LSAG affiliated club show.
4. All entries must have been completed within the prior twenty-four months.
5. HANGING REQUIREMENTS:
 - a. All hangable artwork must be ready to hang complete with wire.
 - b. If any piece of artwork is extremely large, heavy, or particularly fragile, then special arrangements must be made with the “hanging committee” for its display.
 - c. ENTRIES ARE ENTERED AT OWNER’S OWN RISK, although every precaution will be taken in handling.
 - d. Entries that are larger than 32” in width must be placed on an easel provided by the artist. **If an easel is not provided the artwork will not be shown. (No refunds. No exceptions.)**
6. The following information must be placed on the back or under artworks: name, address, phone number, price (or NFS), medium, Artist Division and Art Category. The signature or name on your
7. The following Ribbon Awards will be made in each Artist Division and Art Category if appropriate. A single work of art may receive no more than two awards.
 - BEST OF SHOW
 - BEST FLORAL
 - FIRST PLACE, SECOND PLACE, THIRD PLACE, 1st HONORABLE MENTION(S) and Honorable Mention

SHOW GUIDELINES, CONT.

8. There will be five (5) Artist Divisions, which are separated by primary skill levels.
 - I. PROFESSIONAL - artist's choice
 - II. SEMI-PROFESSIONAL - artist's choice to move up
 - III. NON-PROFESSIONAL - artist's choice to move up
 - IV. ADULT STUDENT - one who has painted, sculpted, etc., for less than three years (self-study) or under the direction of a teacher. The teacher may give any and all verbal assistance needed; however, the teacher MAY NOT PHYSICALLY WORK ON the artwork to be entered in a show.
 - * After two (2) years of College Art (4 art courses) or three (3) years as an Adult Student, any SLAA member will automatically be placed in the Non-Professional Division.
 - V. SCHOOL STUDENT - Any school student, grades K-12 who has retained a student standing. When school competition is heavy, then this Artist Division should be divided as follows:
 - i. Elementary (grades K-5)
 - ii. Middle School (grades 6-8)
 - iii. High School (grades 9-12)
 - Once an artist is established in one of the five (5) divisions, that artist may move up in divisions, but may never move down, regardless of any new art mediums worked in/or submitted. An Artist should show in the same Artist Division the entire LSAG year. If an artist does enter in a particular division earlier in the year and then, later in the year, enters shows in a higher division, then the artist should enter ALL of his or her artwork, for later LSAG league shows or convention registration, in the higher division.
9. There will be seven (7) adult Art Categories within each Artist Division which are separated by artist techniques and medium used.
10. The following guidelines were written to assist artists in choosing an ARTWORK category for artwork in which mixed mediums were used.
 - **Oil/Acrylic** (used in the manner of oils) This includes all oil and acrylic paintings, which are painted using methods which are similar to those used in producing oil paintings.
 - **Watercolor/Acrylic** (used in the manner of watercolors), This includes watercolor and acrylic paintings that are painted using methods which are similar to those used in producing watercolor paintings, i.e., masking, thin, transparent layers, paint flowing, salt, Saran Wrap. Etc.
 - **Pastel/Drawing** (including pencil, pen & ink, charcoal drawings)
 - **Abstract/Experimental** (includes abstract, collage, mixed media, two and three dimensional work, etc. - determination to be made by the artist whether to enter an artwork into A, B, C or D)
 - **Photography**
 - **Sculpture/Fine Jewelry**
 - **Pottery/Porcelain**—the entire artwork made by the artist. The piece must be created entirely by the artist. No patterns, kits or molds may be used, except a casting from your original mold.

SHOW GUIDELINES, CONT.

11. Whether it has glass over it or not, consider rather the techniques of the medium being used to produce the artwork, rather than the frame and/ or covering.
12. Artwork entered in these categories may be entered regardless of the surface upon which it is painted, e.g. canvas, porcelain, watercolor paper, clayboard, etc.
13. **STATEMENT:** THE OFFICERS OF EACH LONE STAR ART GUILD (LSAG) AFFILIATED ART CLUB SHALL BE RESPONSIBLE TO SEE THAT THEIR MEMBERS COMPETE IN THE PROPER ARTIST DIVISION AND ART CATEGORIES. The SLAA Officers & Show Committee's will make their best attempt to properly qualify the artist division and category. In the event that there is an error, regrettably, the artist's artwork will be disqualified.
14. **ARTIST'S RESPONSIBILITY:** **To avoid being disqualified, it is the artists' responsibility to confirm that their artwork has been registered in the correct the artist division and artist category upon art check-in and art preparation when delivering their art for the show.**
15. Removal of artwork from the Show before the deadline time will disqualify the artist from participating in SLAA shows for one (1) year and any pieces removed will be disqualified from any ribbons won.
16. Membership dues to SLAA must be paid BEFORE entering any and all shows.
17. SALE OF ART
 - **10% Donation to SLAA:** In order for SLAA to maintain its non-profit status, all checks for art purchases must be made payable to the artist. The artist agrees to donate 10% of the purchase price to SLAA and will provide SLAA check/cash on the day of the sale.
 - **Sales Tax:** Sales tax at the rate of 8.25% of the sales price will be included in all sales. Each artist is responsible for reporting and paying all sales tax to the Texas State Comptroller. The artist indemnifies SLAA for any sales tax due.
18. **REMOVAL OF ART:** All "unsold or not for" sale artwork must remain in the Show and Art Walk until Sunday, November 15, 2009. All artwork must be removed by 3:00 pm. No exceptions.



ART WALK OPEN SHOW & SALE
Saturday, November 6th through Saturday November 15th
At Sugar Land Town Center, Sugar Land

**If you participate in the Show,
your art must remain in the Art Walk until 11-15 or it is sold.**

We are in the early stages of planning with the Property Managers & SLAA Volunteers. Here is a overview of our direction. All subject to change of course. Final details will be released on the SLAA website 1 week before Show Check In.

1. RETAIL SPACES

- 2 retail spaces will be used to display our show
 - **16160 City Walk (Candle House) &**
 - **16029 City Walk (Learning Express)**
- To the best of our ability it will be organized by Division
- We need 3 volunteers per retail location for the entire show.
- Retail hours from Sunday, Novr 8th to Saturday, Nov 14th – TBD

2. CHECK IN

- Friday, November 6 from 2:00 pm to 7:00 pm
- Anyone checking in on Friday will automatically be enrolled in the Early Bird Special and eligible to win 1 of 4 \$50 cash prizes.
- No later than Thursday, November 5th, we will post *location maps, special instructions, and the location for your artists division.*
 - a. We are trying to coordinate your ability to check in at the back door of each location where inventory trucks would be unloaded. **WATCH YOUR EMAIL FOR CONFIRMATION OF THIS AND CHANGE IN PARKING INSTRUCTIONS BELOW.** If we can't coordinate this, then you need to park in the parking garage closest to your designated location. Please make carrying arrangements for your art. **PLEASE DO NOT BLOCK THE STREETS TO UNLOAD YOUR ART.**
 - b. You will take your art to the location with your artist division designation.
 - c. At this location, there will be the standard artists' envelopes.
 - d. You will prepare your art at the art prep table. After thorough inspection of your art for division & category accuracy, you will give you art to Quality Control, who will give it to the Hanging Committee.
 - e. No artist will be allowed on the show floors until Saturday, November 7th at 2:30 when it is open to the public.

SPECIAL ART WALK RULES & INFORMATION, CONT.

3. SALES PROCESS

- Cash or check only.
- Checks will be made out to the artist. Upon sale, the artist will be notified to pick up the check/cash by close of business on the day of the sale.
- For checks, 2 forms of ID will be taken, one of which must have a picture and address information match the check.
- SLAA is not responsible for returned checks.
- Sales tax at the rate of 8.25% of the sales price will be included in all sales. Each artist is responsible for reporting and paying all sales tax to the Texas State Comptroller.
- If your artwork sells, can you replace it with another piece in the same spot. Details will be provided to the artists at Check In.

4. PRESENTATION OF AWARDS

- All ribbons are to stay on the artwork all of Saturday, Nov 7. SLAA will remove the ribbons and the artist can pick up the ribbon anytime during “open” hours of the next week.
- Details on presentation of Best of Show & Best of Show Floral will be provided at check in.
- There will also be a special presentation to Elaine Fuller. Details to be published on SLAA website and provided at check in.

5. JUDGES CRITIQUE

- Saturday, November 7th 2:30 to 3:30 pm
- Due to the retail space used and the anticipated public participation, critiquing will be handled on a one-to-one format.
- At check in, if an artist wants to participate in selection of the judge’s critique, they will complete the critique form and put it in the box at the retail space.
- Like last year, the artwork to be critiqued will be drawn at random from each location. There will be at least 1 critique per location and the critique schedule will be posted at time of check in.

6. PEOPLE’S CHOICE AWARD

- There will be a People’s Choice Award.
- We are considering making the award on Saturday, November 14th.
- Details — TO BE DETERMINED. Once decided, it will be published in our Art Walk flyer/brochure (budget & time constraints) and other media articles.

7. GALLERY STYLE LABELING FOR ARTWORK

- After the day of judging, we want the Art Walk to have the feel of a gallery event.
- After 5:00 pm on Saturday, November 7, SLAA will remove the ribbons and show tags. Information regarding how the artists will obtain their show ribbon will be provided to the artists at check in.

SPECIAL ART WALK RULES & INFORMATION, CONT.

- SLAA will provide uniform styled information cards for each piece of artwork. (Please do not remove the show tags...we need the tags for reference.)
- Information will be:
 - a. Title
 - b. Artist's Name
 - c. Price
 - d. Artist's Phone
 - e. Artist's Alternate
 - f. Artist's Email Address

PRINT NEATLY TO MAKE SURE THAT YOUR INFORMATION IS ACCURATE.

8. DEMONSTRATIONS

- We are not going to have art demonstrations during judging.
- We are going to have demonstrations in the retail locations from Sunday, November 8th through Saturday, November 14th.
- Any volunteer who is manning retail space can participate as a demonstrating artist and bring 1 extra piece of artwork for display & sale during your time.
- We are defining "demonstrations" from the public's point of view — watching an artist create their artwork.
- We will publish an Art Walk Schedule for the week, containing location and name of the demonstrating artist.

9. *Proposed Retail Hours*

Final Determination To Be Published at Check-In on Nov 6th, 2009

Date	Day	Proposed Open Hours
November 7, 2009	Saturday	2:30 pm to 9:00 pm
November 8, 2009	Sunday	12:00 pm to 6:00 pm
November 9, 2009	Monday	12:00 pm to 6:30 pm
November 10, 2009	Tuesday	12:00 pm to 6:30 pm
November 11, 2009	Wednesday	12:00 pm to 6:30 pm
November 12, 2009	Thursday	12:00 pm to 8:00-9:00 pm
November 13, 2009	Friday	12:00 pm to 8:00-9:00 pm
November 14, 2009	Saturday	12:00 pm to 8:00-9:00 pm

If there are not enough volunteers to adequately man the retail space during a given time slot the location will be closed. If you are interested in volunteering, contact

- SLAABOARD@entouch.net
- Ara Gray, Show Co-Chair, aramantha@aol.com, cell 832-363-7464
- Cindy Martin, Show Co-Chair, cjmartin22@sbcglobal.net, home (281) 238-0052