

How to use the new EXCEL formatted worksheet to send in winners' lists

1. Download the blank form from the LSAG website at:
http://www.lonestarartguild.org/convention_eligibles.html
2. Type in The winning artist's Last name and First name in the appropriate column.
3. Each artwork MUST have a title. Type that under the "Title" column.
4. Under the DIV column, put the artist's division which must be one of the following:
I, II, III, IV, V-Elem, V-MS, or V-HS
5. Under the CAT column, put the winning artwork's category which must be one of the following:
A, B, C, D, E, F or G
6. Under the award column put the artwork award which must be one of the following:
1st Place, 2nd Place, 3rd Place, 1st HM, or one of the "BEST" awards which are determined by the paid judge, for example, Best of Show, Best Floral, etc. People's Choice is not eligible.
7. Form the columns called "WON AT CLUB" and "HOME CLUB" put the initials of the league concerned, for example Kingwood Art Society would be KAS. The "WON at CLUB" is the league who host the show. The "HOME CLUB" column is for the home LSAG league of which the artists is a member.
8. The "SHOW DATE" coumn os the date of the show in the format 10/17/09 which is Oct 17, 2009.
9. The Size is the aproximate size of the artwork measured on the outside of the frame or sculpture. For 2D it is Height x Width. For 3D it is Height x Width X Length.
10. The medium is the media used to creat the artwork , for example, oils, watercolors, pastels, pencil, charcoal, steel, bronze, wood, stione, etc.
11. Below is an example from the Master list:

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	LAST NAME	FIRST NAME	ARTWORK TITLE	DIV	CAT	AWARD	WON AT CLUB	SHOW DATE	HOME CLUB	SIZE	EXACT MEDIUM			
2	Adams	Michael	"Brazos Bend Lily Study"	III	B	3rd Place	NWAL	10/17/09	HAS	12x15	Watercolors			
3	Ahart	Sandi	The Fall Leaf	III	D	2nd Place	CAL	09/26/09	CAL	40 x 50	House Paint			
4	Alamo	Emerson	Blue Water	V - MS		3rd Place	LAG	10/10/09	LAG	14 x 22	Watercolor			
5	Amin	Anuj	Rasha Krishna	V	MS	1st Place	NAG	08/09/09	PAAA	21 x 25	Oil			
6	Amin	Priya	Procession to Indian Festival	V	MS	2nd Place	NAG	08/09/09	PAAA	17 x 14	Pastel			
7	Amin	Priya	The Bridge	V	MS	3rd Place	NAG	08/09/09	PAAA	17 x 14	Watercolor			
8	Anderson	Kyree	Western Wife	V - MS		1st Place	LAG	10/10/09	LAG	14 x 22	Watercolor			
9	Arreguin	Marcus	Sunset	II	E	1st Place	LAG	10/10/09	LAG	11 x 14	Photography			
10	Arreguin	Marcus	Dusk	II	E	2nd Place	LAG	10/10/09	LAG	9 x 11	Photography			
11	Arreguin	Marcus	Firewheel	II	E	3rd Place	LAG	10/10/09	LAG	9 x 11	Photography			
12	Athey	Carol	Magnolias on Yupo Paper	I	B	1st HM	LAG	10/10/09	LAG	26 x 30	Watercolor			
13	Athey	Carol	Rafting on the Arkansas River	I	E	3rd Place	LAG	10/10/09	LAG	11 x 14	Photography			
14	Athey	Carol	Turquoise and Copper	I	F	3rd Place	LAG	10/10/09	LAG		Beads			
15	Baker	Jodi	"Le' Ribbit"	IV	C	HM 1st	NWAL	10/17/09	NWAL	8x10	Pencil			
16	Balluck	Suzanne	"The Birch Tree Grove"	II	B	HM 1st	NWAL	10/17/09	NWAL	20X26	Watercolors			
17	Balluck	Gary	"Fishing with the Boys"	III	E	HM 1st	NWAL	10/17/09	NWAL	17x14	Photography			
18	Barr	Martha	Another Autumn II	I	A	1st HM	CAL	09/26/09	CAL	16 x 20	Oil			
19	Becker	Charlie	Aldridge Sawmill	I	A	Best of Show	LAG	10/10/09	LAG	24 X 36	Oil			
20	Becker	Charlie	Aldridge Sawmill	I	A	1st Place	LAG	10/10/09	LAG	24 x 36	Oil			
21	Becker	Charlie	Zion Hill Church	I	A	2nd Place	LAG	10/10/09	LAG	24 x 36	Oil			
22	Becker	Charlie	White Shamen Gulch	I	A	1st HM	LAG	10/10/09	LAG	24 x 36	Acrylic			
23	Bell	Payton	Cube City	V - ES		2nd Place	LAG	10/10/09	LAG	12 x 9	Acrylic			
24	Bennett	Anna	The Yellow Wallpaper	V - HS		3rd Place	LAG	10/10/09	LAG	13 x 10	Ink			
25	Bergeaux	Russell	Cape Jasmin	II	E	1st HM	NAG	08/09/09	NAG	15 x 13	Photo			
26	Bieber	Claire	"Out on a Limb"	V-Elem	A	HM 1st	NWAL	10/17/09	NWAL	12X12	Acrylics			
27	Bitgood	Jeremiah	Sailor's Delight	V - HS	A	3rd Place	CAL	09/26/09		15 x 17				
28	Bitgood	Jeremiah	Gone Fishing	V - HS	F	1st Place	CAL	09/26/09			Clay			
29	Blackburne	Lois	Emerald Waters	I	A	Best of Show	CAL	09/26/09	CAL	24 x 36	Oil			
30	Blackburne	Lois	Triple Treat	I	G	1st Place	CAL	09/26/09	CAL	12 x 16	Porcelain			
31	Blackmer	Ann	The Watcher	IV	B	1st Place	CAL	09/26/09	CAL	16 x 20	Watercolor			
32	Bialock	Chase	Lilly's Heart	V - ES		1st Place	LAG	10/10/09	LAG	11 x 14	Photography			
33	Bialock	Chase	Soaring Skyline	V - ES		2nd Place	LAG	10/10/09	LAG	11 x 14	Photography			
34	Bialock	Hunter	Spark's Path	V - MS		1st Place	LAG	10/10/09	LAG	11 x 14	Photography			
35	Bialock	Hunter	Pretty in Pink	V - MS		2nd Place	LAG	10/10/09	LAG	11 x 14	Photography			
36	Blevins	Shirley	Three for the Show	I	A	3rd Place	CAL	09/26/09	CAL	24 x 36	Oil			
37	Blevins	Shirley	"Awesome Azaleas"	I	B	Best Watercolor	NWAL	10/17/09	CAL	14X20	Oil			